

# Guidelines for Oral Presentations at the 4th Swiss Implementation Science Conference 2026

## The oral presentation session

Your oral presentation will offer conference attendees valuable insights into the latest advances in implementation science and real-world practice. Please find the final conference program, including your oral presentation, [here](#).

Each session will consist of four oral presentations, which means you will share the stage with three other presenters. Each session will last 60 minutes, allowing **each oral presentation to be 10 minutes long, with 3 minutes** reserved for questions, and 2 minutes for changing presenters and slides. Each session has an assigned moderator who will welcome the audience, guide participants through the different presentations, manage time, take questions from the audience, and close the session.

## Room & facilities

Each lecture hall has the following equipment: notebook (Windows), LCD screen or beamer, two headset microphones, and a presentation remote. The session room will be open 15 minutes before the session starts, so you can check the room and your slides.

In each room, there is a notebook for presentations. The following persons are responsible for the notebook and further technical questions:

Aula KOL-G-201: Peter Brauchli, [peter.brauchli@uzh.ch](mailto:peter.brauchli@uzh.ch), +41 44 634 37 60

KOL-F-118: Celia Kull: [celialaura.kull@uzh.ch](mailto:celialaura.kull@uzh.ch), +41 44 634 37 60

KOL-F-121: Gian Aebersold, [gianmaurice.aebersold@uzh.ch](mailto:gianmaurice.aebersold@uzh.ch), +41 44 634 37 40

## Slides

We do not provide a template for Power Point. However, we kindly ask you to include the following sentence into the footer of your presentation: *Presented at the 4th Swiss Implementation Conference 12/13 February 2026.*

- Recommended: 7–8 slides maximum
- Use clear, concise slides with minimal text
- Font size should be large enough to be readable
- Figures and tables are encouraged over text where appropriate
- Suggested slide structure:
  - Title (title, presenter, affiliation)
  - Background / rationale
  - Aim / objectives



- Methods
- Main results
- Discussion / interpretation

To prepare the sessions slide deck, your slides must be uploaded to the file drop platform **SWITCH** no later than **5 February 2026**. In case your presentation is less than 5 MB, you may send your slides to [impact2026@ifis.uzh.ch](mailto:impact2026@ifis.uzh.ch) no later than **5 February 2026**. We will confirm the receipt of your presentation. If required, an update of your presentation may be uploaded to SWITCH **until 10 February 2026 end of day**.

If you require specific technical support – for example, if you have embedded a video in your slide deck or are using interactive presentation software like Mentimeter, Prezi, or similar – please let us know at [impact2026@ifis.uzh.ch](mailto:impact2026@ifis.uzh.ch) no later than 31 January 2026.

### **Guidelines for oral presentations**

- Please budget your time carefully to meet a total of 10 minutes, plus 3 minutes for questions and discussion.
- Limit your talk to your key messages.
- The session moderator will stop your talk if you exceed your allocated time, so don't save the best for last.
- Include contact details (email, social media handles, etc.), so the audience can follow up with you.
- People might wish to take and share pictures of you and your slides. If you have concerns about this (e.g., results you want to keep restricted for now), please inform your session moderator so that this can be communicated at the beginning. Additionally, include a “no photography” icon on slides you prefer not to be made public.
- Using a QR code on your slides is a great way to link to your website, a published paper, or a pre-print. You can create QR codes on this website: [qr-code-generator.com](https://qr-code-generator.com)
- Abstracts will be published end of January 2026 at the latest on the conference website.

Any questions? Let us know at: [impact2026@ifis.uzh.ch](mailto:impact2026@ifis.uzh.ch)